

Henry County Soil and Water Conservation District Well Decommissioning Practice

Steps to follow in sealing a well for cost-share money with Henry County SWCD

1. **Contact the Henry County Soil and Water Conservation District at 309.937.5263, extension 3**
Provide us with your name, address, phone number, and the township and section number in which the well is located.

2. You will receive a packet of information that includes:
 - “Sealing an Abandoned Well” brochure
 - Request For Water Well Sealing form - from the Henry-Stark Health Department
 - Water Well Sealing Form - from the Henry-Stark Health Department
 - Listing of Well and Pump Installers and Well Drillers

These professionals are licensed to seal your well and have worked with the Henry-Stark Health Department. **A completed sealing form must be submitted to the Henry-Stark Health Department when the work has been completed.**

3. **Contact Kurt Kuchle at the Henry-Stark Health Department at 309.852.0197** 48 hours prior to completing the job and submit the “Request For Water Well Sealing” form.

4. After the well is sealed, submit the forms to Kurt Kuchle at the Henry-Stark Health Department. Make sure the request form is dated prior to the date the well sealing occurred (at least 48 hours prior). **Remember that the sealing forms should be submitted within 30 days.**

5. Kurt will send the processed forms to the Henry County SWCD, and I will start your contract.

6. Come into the Henry County SWCD office to complete the contract. Completion of the contract includes a signature, date and turning in your bills.

7. After completion, a payment of up to \$400 in cost-share assistance per well sealed will be issued.

Thank you for your interest in the Well Decommissioning Practice. Sealing abandoned wells help to protect and improve water quality! Please call the Henry County Soil and Water Conservation District at 309.937.5263, extension 3 with any questions!